



# OHIO SOUTH STATE REFEREE COMMITTEE

## OSSRC Instruction Program

Instructor Qualifications and Re-Certification Requirements	Revision	Revised	Page No.	Adopted	Policy No.
	4	8/24/14	1 of 3	8/14/04	3.1

### A. Instructor Grades

1. Referee Instructor (Grade 7)
  - a) Minimum requirements:
    - 1) Eighteen (18) years of age.
    - 2) Must pass the USSF Referee written test with a score of 85%.
    - 3) Must successfully complete USSF / OSSRC Grade 7 Instructor Training Course.
2. State Referee Instructor (Grade 5)
  - a) Minimum requirements:
    - 1) Must perform satisfactorily for one (1) year as a Grade 7 Referee Instructor and be recommended by the SDI and the OSSRC for upgrade.
    - 2) Must pass the USSF State Referee written test with a minimum score of 85%.
    - 3) Must attend and successfully complete a USSF State Referee Instructor Training Course.
3. Assignor Instructor
  - a) Minimum requirements:
    - 1) Must be currently certified and registered as a Referee Instructor (Grade 7 or higher).
    - 2) Must successfully complete an USSF Assignor Instructor course conducted by a certified Assignor Instructor Trainer.
4. Assignor Instructor Trainer
  - a) Minimum requirements:
    - 1) Must be currently certified and registered as a State Referee Instructor (Grade 5 or higher).
    - 2) Must successfully complete an USSF Assignor Instructor Trainer course conducted by a certified Assignor Instructor Trainer.

### B. Instructor Recertification Clinics

1. The time, location, and format of the annual OSSRC recertification clinic for instructors will be established by the SDI in conjunction with the SRA.
  - a) The Instructors shall be assigned by the State Director of Instruction (SDI).
2. The State Director of Instruction (SDI) in concurrence with the District Directors of Instruction (DDIs) shall determine the material content to be presented at the Instructor re-certification and training clinics.
  - a) Input should be sought from the State Referee Administrator (SRA) and the State Director of Assessment (SDA), as well as from the District Referee Administrator (DRA) and the District Director of Assessment (DDA) from each district.
3. Each District Director of Instruction (DDI), in conjunction with the SDI and the SRA, will schedule a two-hour clinic for the local District's instructors. This is to be an annual one-time-only clinic and is to take place between July 1 and October 31 with all local district instructors participating.

### C. Annual Instructor Recertification Requirements

1. Must complete OSSRC in-service training.
2. Must complete the assigned training material developed and distributed by the SDI prior to attending an in-service training session.
3. Must pass a refresher exam.

4. Must bring their completed pre-printed registration form to the in-service training session.
5. Annual instructor re-certification fees are set by the Ohio South State Referee Committee in accordance with the **OSSRC Fee Schedule "A"**.
  - a) A National referee, who is not an Instructor, shall have his referee re-certification fee paid by the OSSRC if all of the following requirements have been met and verified by the SDI:
    - 1) Authorized by the SDI or the SRA to address a class or clinic and/or a field session.
    - 2) The class, clinic or field session is approved by the OSSRC to fulfill new or current referee registration or recertification respectively.
    - 3) Conducted this session during the previous instructional year (July 1 to June 30).
6. Each participating OSSRC instructor scheduled and authorized by the SDI or DDI to teach a class shall be entitled to compensation as per OSSRC Policy 3.2, Instruction Compensation and Reimbursement.
7. All instructor recertification requirements for the upcoming new year must be completed by January 1; otherwise it will be considered a late recertification.
8. Any instructor who participates in less than two (2) clinic sessions during each of two (2) successive years may be down-graded one Instructor grade level (or dropped from the instructor program if a Grade 7 Instructor), as determined by the State Director of Instruction (SDI).
  - a) Restoration of instructor grade or reinstatement into the instruction program will be at the discretion of and subject to the requirements specified by the SDI.

**D. REVISION RECORD:**

Revision	Date of Revision	Revision By:
Adopted	8/14/2004	G. Mintchell
General update	8/10/2007	M. Goenner
Update to comply with new USSF standards, re-numbered to section 3.0	11/29/2012	M. Goenner
Updated to comply with new USSF policy, effective 7/1/14	8/24/2014	C. Keaney